

# SWANLAND PARISH COUNCIL

A MEETING OF SWANLAND PARISH COUNCIL WAS HELD IN SWANLAND VILLAGE HALL  
ON Monday 6<sup>th</sup> March 2017

## MINUTES

	<b>Item</b>	Those present informed of procedure in case of fire alarm.									
2288	<b>1.</b>	<p><b>Present:</b> Chairman Shepherd, Vice Chairman May, Councillor Wells, Councillor Johnson, Councillor Sanderson, Ward Councillors Abraham and Walker, Planning Advisor Geoff Chapman and 33 residents.</p> <p>The Chairman welcomed the new Clerk Michelle Hopton who will formally take over the role on 20<sup>th</sup> March, and the vice chair made a presentation to Roz Jordan-Jackson as a token of appreciation from Councillors for her long service and careful guidance.</p>									
2289	<b>2.</b>	<b>Apologies:</b> Councillors Hopton, Richardson, Walker, Barratt.									
2290	<b>3.</b>	<b>Minutes: It was resolved</b> to approve and agree minutes from 6th February 2017 as a true record. Proposed Councillor May Seconded Councillor Wells	Action								
2291	<b>4.</b>	<p><b>Declarations of Interest:</b></p> <p>a) Non -pecuniary interests</p> <p>b) Pecuniary interests Councillor May Item 7 Land North of Swanland Playing Fields. Vice Chairman May left the room when this item was being discussed.</p> <p>c) Dispensations given to any member of the council in respect of the agenda items</p>									
2292	<b>5.</b>	<p><b>Open Forum:</b></p> <p>White Lodge Application - 6 residents addressed the council regarding this application and the main points raised were – Will the infrastructure of the village cope with the extra volume of traffic affected by this and other applications, especially Tranby Lane near the school. If the 3-storey apartment block could be changed to 2- storey. It was suggested that the apartment block could be moved further north and overlook the school playing fields. Concerns raised about work to trees. In response to a query the meeting was informed that the Local Plan will determine what will happen.</p> <p>West Leys Application - 2 residents raised concerns with this application both in connection with traffic and access.</p> <p>Traffic - 3 residents viewed their concerns with amount of extra traffic and the effects this will have on the village.</p> <p>Local farmer raised concerns about dogs running free on access road to Wolds Way and poo bags left in hedges. He asked if signs could be erected. Ward Councillor Abraham advised that she would make enquiries with the dog warden.</p> <p>Tree Plantation - Dale Road/Occupation Lane: Signs have been placed regarding Public Right of Way the possible outcome of this was explained.</p>									
2293	<b>6.</b>	<b>Ward Councillor Report:</b> Ward Councillor Abraham stated that Gladmans have asked for an extension for the Westfield Farm application until April. The appeal decision on Gladmans South Cave site is still anticipated. Ward Councillor Walker confirmed that the fencing at Nursery Drive has been reduced in height to match that of the adjoining fencing. The meeting was informed that there will be changes in advertising planning applications.									
2294	<b>7.</b>	<p><b>PLANNING SECTION</b></p> <p><b>7.1 Applications received:</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Application No.</th> <th style="width: 25%;">Address</th> <th style="width: 25%;">Description</th> <th style="width: 25%;">Information</th> </tr> </thead> <tbody> <tr> <td>16/03864/OUT WESTES/TR</td> <td>Fair Acre, Kemp Road</td> <td>Revised information for erection of 4 dwellings following demolition. Access and layout to be considered.</td> <td>Objections</td> </tr> </tbody> </table>	Application No.	Address	Description	Information	16/03864/OUT WESTES/TR	Fair Acre, Kemp Road	Revised information for erection of 4 dwellings following demolition. Access and layout to be considered.	Objections	
Application No.	Address	Description	Information								
16/03864/OUT WESTES/TR	Fair Acre, Kemp Road	Revised information for erection of 4 dwellings following demolition. Access and layout to be considered.	Objections								

Proposed: Councillor May Seconded: Councillor Sanderson			
17/00187/PLF	Chestnut Lodge 7 On Hill	Erection of single storey extension to side and alterations	No Objections
Proposed: Councillor Walker Seconded Councillor Sanderson			
16/04215/PLF	Redgates 24 Greenstiles Lane	Erection of detached double garage	Objections
Proposed Councillor May Seconded Chairman Shepherd			
17/00052/PLF	101 Chantry Way East	Erection of single storey extension to rear following demolition of existing.	No objections
Proposed: Councillor Wells Seconded: Councillor May			
17/00151/PLF	White Lodge, Tranby Lane	Erection of building consisting of 36 retirement apartments and 13 dwellings (including 4 affordable dwellings) with associated access, parking open spaces, landscaping, substation and bin store.	Objections
Proposed: Councillor Shepherd Seconded: Councillor May			
17/00379/PLF	Land North of 20 Leywood, West Leys Road	Erection of a dwelling	No Objections
Proposed: Councillor May Seconded: Councillor Wells			
16/04275/PLF /WESTES/ADA VIS	Beechwood, 22 West Leys Road	Revised information – Erection of replacement dwelling and detached double garage following demolition of existing	No Objections concerns now addressed
Proposed: Councillor May Seconded: Councillor Wells			
17/00363/PLF	Little Wold 4 Grange Park	Alterations and extension including erection of single storey extension to rear and first floor extension to front.	No Objections
Proposed: Councillor Shepherd Seconded: Councillor Wells			
17/00410/PLF	35 Main Street	Erection of 2-storey and single storey extensions to the rear and side following demolition of outbuildings.	No Objections
Proposed: Councillor May Seconded: Councillor Wells			
17/00343/ST OUT	Land east of Swanland Playing Fields, West Wold	OUTLINE- Erection of residential development (up to 79 dwellings) and associated infrastructure and extension to existing car	Objections

			park adjacent to Playing Fields (access to be considered)	
Proposed: Chairman Shepherd Seconded: Councillor Sanderson				
<b>7.2 Planning applications decisions from ERYC:</b>				
	Application No.	Address	Description	Information
	16/03786/PLF	Melgeron, 22 On Hill	Erection of 2-storey and first floor extensions to front, canopy to front, site and rear and carport to side of existing garage	Planning has been granted.
	16/04207/PLF	35 Manor Road	Erection of single storey extension to rear with covered patio area and erection of single storey extension to side following demolition of existing	Planning has been granted
	16/03649/PLF	8 West Leys Park	Erection of single storey extension to side, single storey extension to rear, canopy to front and rendering.	Planning has been granted.
	16/03983/PLF	Watershed 62 Woodgates Lane North Ferriby	Conversion of former water service reservoir into single residential dwelling.	Planning has been approved
	16/04265/PLF	53 Mill Rise	Retention of single storey extension to rear	Planning has been approved
	16/04291/TPO	White Lodge Tranby Lane	Felling of trees	Withdrawn – the proposed development footprint directly conflicts with some of the trees.
<b>7.2 It was resolved</b> to approve ERYC planning decisions. Proposed Vice Chairman May Seconded Councillor Sanderson				
<b>7.3 Planning queries:</b> All covered in relevant items.				
2295	<b>8.</b>	<b>Matters Arising:</b> <b>8.1 Newsletter:</b> Being distributed <b>8.2 Commuted sums:</b> Copper Beech and Nursery Close sums not yet received.		
2296	<b>9.</b>	<b>Consultations general:</b> None at this time.		
2297	<b>10.</b>	Communication and general items: <b>10.1 Report on meetings attended.</b> Meetings have taken place with the new clerk and the Chairman Councillor Walker and present clerk. Arrangements will be made to change contacts and telephone hopefully by 20 <sup>th</sup> March 2017. <b>10.2 Visitors Book</b> It was resolved that the clerk should purchase a visitor's/suggestions book. Councillor Johnson suggested various ways to encourage involvement with the community. Proposed Chairman Shepherd Seconded Vice Chairman May		
2298	<b>11.</b>	<b>Pond:</b>		

		<b>11.1 Pond Partnership:</b> Spring maintenance carried out 4 <sup>th</sup> March with no health and safety issues. Testing for leakage is ongoing. A meeting with SPP and a representative of ERYC took place and further investigations would be forthcoming.																															
2299	<b>12.</b>	<b>Playing Fields:</b> Nothing to report. Councillor Sanderson had nothing further to report.																															
2300	<b>13.</b>	<b>Village Hall:</b> Councillor Sanderson informed the meeting that a VAC is being purchased.																															
2302	<b>14.</b>	<b>Swanland Village Association:</b> No report received.																															
2303	<b>15.</b>	<b>Footpaths:</b> Clearance of debris on Kemp Road has now been resolved.																															
2304	<b>16.</b>	<b>Allotments:</b> Fly tipping has been cleared.																															
2305	<b>17.</b>	<b>Highways and Lighting:</b> Pot holes on Manor Road been carried out. Other repairs ongoing.																															
2306	<b>18.</b>	<b>Training</b> <b>18.1 Training:</b> New clerk has applied for iLCA training.																															
2307	<b>19.</b>	<b>Clerks Report:</b> Ward Councillor Abraham reported precarious lamppost this report was forwarded to ERYC. All issues were addressed as items.																															
2308	<b>20.</b>	<b>Correspondence, Bulletins and Consultations circulated:</b> All general items circulated including Planning and TPO applications which are circulated as they arrive. General correspondence: - Weekly Email News Digest, HWRCC, ERVAS, ER Parish News, SLCC News Bulletin, Community funding and requests bulletins, ERNCLLA and Training Information, Joint Minerals Plan, Planning Liaison meeting, Consultation regarding the opening hours of the library. Fuel poverty. General news bulletins all circulated as and when they arrive and noted where possible as INFORMATION.																															
2309	<b>21.</b>	<p><b>Accounts:</b></p> <p><b>22.1 Information:</b> Chairman Shepherd announced amendments to payments figure on the agenda. Salary reads £918.26 should read £861.36 due to omission of NI £57.10 and asked that should be approved. VAT refund requested.</p> <p><b>22.2 Receipts:</b> None at this time.</p> <p><b>22.3 Payments:</b></p> <table border="1"> <thead> <tr> <th>Name</th> <th>Description</th> <th>Net</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>R Jordan-Jackson</td> <td>Salary £1147.86 plus mileage £287.30 Total £1435.16 less tax £287.00</td> <td>1148.16</td> <td></td> <td>1148.16</td> </tr> <tr> <td>R Jordan-Jackson</td> <td>Gratuity 1147.86 x 12 = 13774.32/80x3x10years BACS NS&amp;I as approved and agreed Contract of Employment.</td> <td>5165.37</td> <td></td> <td>5165.37</td> </tr> <tr> <td>M Hopton</td> <td>Salary £1147.86 less 20% tax £229.60 = £918.26 Less NI £57.10</td> <td>861.36</td> <td></td> <td>861.36</td> </tr> <tr> <td>The Swanland Institute</td> <td>Storeroom rent</td> <td>300.00</td> <td></td> <td>300.00</td> </tr> <tr> <td>PWLB</td> <td>Loan repayment for Village Hall Direct Debit</td> <td>15268.25</td> <td></td> <td>15268.25</td> </tr> </tbody> </table>	Name	Description	Net	VAT	Total	R Jordan-Jackson	Salary £1147.86 plus mileage £287.30 Total £1435.16 less tax £287.00	1148.16		1148.16	R Jordan-Jackson	Gratuity 1147.86 x 12 = 13774.32/80x3x10years BACS NS&I as approved and agreed Contract of Employment.	5165.37		5165.37	M Hopton	Salary £1147.86 less 20% tax £229.60 = £918.26 Less NI £57.10	861.36		861.36	The Swanland Institute	Storeroom rent	300.00		300.00	PWLB	Loan repayment for Village Hall Direct Debit	15268.25		15268.25	
Name	Description	Net	VAT	Total																													
R Jordan-Jackson	Salary £1147.86 plus mileage £287.30 Total £1435.16 less tax £287.00	1148.16		1148.16																													
R Jordan-Jackson	Gratuity 1147.86 x 12 = 13774.32/80x3x10years BACS NS&I as approved and agreed Contract of Employment.	5165.37		5165.37																													
M Hopton	Salary £1147.86 less 20% tax £229.60 = £918.26 Less NI £57.10	861.36		861.36																													
The Swanland Institute	Storeroom rent	300.00		300.00																													
PWLB	Loan repayment for Village Hall Direct Debit	15268.25		15268.25																													
2310	<b>23.</b>	<p><b>It was resolved to approve and agree</b> payments, salary and accounts and circulated Cost Centre Report with online transfer of funds from Business Saver Account to Community Account to cover invoices due for payment this month.</p> <p><b>Total Invoices due this month:</b> £22800.04 (split NS&amp;I £5165.37 Business Premium £16716.41)</p> <p><b>Proposed:</b> Chairman Shepherd Seconded: Vice Chairman May <b>Agreement of Bank Statement and Reconciliation</b> by Councillor Wells</p>																															
		<b>The next meeting will be Monday 3<sup>rd</sup> April 2017</b>																															