

SWANLAND PARISH COUNCIL

A MEETING OF SWANLAND PARISH COUNCIL WAS HELD IN SWANLAND VILLAGE HALL
ON Monday 6th February 2017

MINUTES

	Item																						
		Those present informed of procedure in case of fire alarm.																					
2265	1.	Present: Chairman May, Councillors Richardson, Wells, Hopton, Walker, Johnson, Sanderson, Ward Councillors Abraham and Walker, Planning Advisor Geoff Chapman, 63 residents.																					
2266	2.	Apologies: Councillor Shepherd																					
2267	3.	Minutes: It was resolved to approve and agree minutes from 3 rd January as a true record. Proposed: Councillor Sanderson Seconded: Councillor Wells.	Action																				
2268	4.	Declarations of Interest: a) Non-pecuniary interests. Chairman May 16/04143/STOUT & West Leys Road. Councillors Richardson, Councillor Hopton, Councillor Barratt 16/04143/STOUT b) Pecuniary interests. Councillor Hopton Item 19.2 c) Dispensations given to any member of the council in respect of the agenda items.																					
2269	5.	Open Forum: Spokesman for those involved regarding the West Field Lane proposed development addressed the meeting and told of the objections and concerns raised regarding the introduction of 150 houses and its effect on the neighbourhood, access and amenities. Residents were urged to be vigil. His comments were endorsed by other residents. If this application should go to committee Ward Councillor Abraham suggested that a good attendance at County Hall would be imperative. White Lodge on Tranby Lane tree application also caused concerns to be raised and detailed plans were needed to cover the whole area as many of the trees would appear to be healthy specimens and all details need to be seen. Ward Councillor Abraham mentioned that this application was under review. The Chairman stated that a lot of the trees were maturing and where felling has to take place then replacement one for one anywhere in the village should be planned. A West Leys Park planning applicant and his neighbour expressed their views regarding a recent application and its proximity to the adjoining property. A resident requested a definition of "affordable housing". Speeding in the village on West End was discussed. Highways had done a check previously and this proved inconclusive. Ward Councillor Abraham asked residents to let her know of the "hot spots".																					
2270	6.	Ward Councillor Report: Ward Councillor Abraham stated that the fencing at Nursery Drive was not in accordance with the approved planning permission and this was being taken up with the planning department.																					
2271	7.	<p>PLANNING SECTION</p> <p>7.1 Applications received:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Application No.</th> <th style="width: 25%;">Address</th> <th style="width: 25%;">Description</th> <th style="width: 25%;">Information</th> </tr> </thead> <tbody> <tr> <td>16/03649/PLF</td> <td>AMENDED PLANS 8 West Leys Park</td> <td>Erection of two storey extension to side, single storey extension to rear, canopy to front and rendering</td> <td>No objections</td> </tr> <tr> <td colspan="4">Proposed: Councillor Sanderson Seconded: Councillor Richardson</td> </tr> <tr> <td>16/04291/TPO</td> <td>White Lodge Tranby Lane</td> <td>Works to protected trees as listed</td> <td>Objections – further information requested</td> </tr> <tr> <td colspan="4">Proposed: Councillor Richardson Seconded: Councillor Sanderson</td> </tr> </tbody> </table>	Application No.	Address	Description	Information	16/03649/PLF	AMENDED PLANS 8 West Leys Park	Erection of two storey extension to side, single storey extension to rear, canopy to front and rendering	No objections	Proposed: Councillor Sanderson Seconded: Councillor Richardson				16/04291/TPO	White Lodge Tranby Lane	Works to protected trees as listed	Objections – further information requested	Proposed: Councillor Richardson Seconded: Councillor Sanderson				
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16/04143/ STOUT	Land North West of Swanland Equestrian West Field Lane	OUTLINE Erection of 150 residential dwellings (including up to 25% affordable housing) and associated structural planting and landscaping, surface water attenuation, informal public open space and children's play area (means of access to be considered)	Objections by majority vote
16/04207/PLF	35 Manor Road	Erection of single storey extension to rear with covered patio area and erection of single storey extension to side following demolition of existing	No objections
Proposed: Councillor Sanderson Seconded Councillor Richardson			
16/03983/PLF/ WESTES/TR	Watershed 62 Woodgates Lane North Ferriby	Amended Application – Conversion of former water service reservoir into a single residential dwelling.	No objections
Proposed: Councillor Richardson Seconded Councillor Sanderson			
17/00007/TPO	2 Todds Close	Crown reduction and thinning to various trees T1, T2, T3, T4, T6, T7 & T8. Fell T5 and replace.	No objections
Proposed: Councillor Wells Seconded Councillor Hopton			
16/04265/PLF	53 Mill Rise	Retention of single storey extension to rear	No objections
Proposed Councillor Sanderson Seconded Councillor Richardson			
16/04275/PLF	Beechwood 22 West Leys Road	Erection of replacement dwelling and detached double garage following demolition of existing.	Objections – full plans of site requested
Proposed: Councillor Richardson Seconded: Councillor Hopton			
7.2 Planning applications decisions from ERYC:			
Application No.	Address	Description	Information
16/03702/PLF	46 Dale Road	Erection of single storey pitched roof extension to front	Planning granted
16/03821/ TPO	Meadows End 31 Tranby Lane	T2 removal of 2 lowest limbs to prevent damage to new building. T3 sycamore – fell, T8 Holly reduce to hedge level.	Planning granted.
7.3 Planning queries: All covered in relevant items.			
7.3.1 Correspondence received in connection with planning: As follows: -			
West Leys Road: - Barton Willmore - Proposals for development for 79 residential dwellings West of West Leys Road. No planning application has been received at the time of publication			

		of this agenda. The Parish Council cannot comment or make a decision until the planning application has been received. Planners urged to contact Groups in the village such as Scout Group and Playing Fields Association and to arrange a public meeting/display. White Lodge, Tranby Lane: - McCarthy Stone – Application not yet received. 7.3.2 East Riding Local Plan. To discuss any information received. Nothing to date.	
2272	8.	Matters Arising: 8.1 Newsletter: This has been forwarded for inclusion in SVA Newsletter due out in March. 8.2 Commuted sums: 1. Copper Beech Close Commuted sum ERYC awaiting receipt. 2. Nursery Drive Commuted Sum - Clerk to contact ERYC for update on current position.	
2273	9.	Consultations general: No comments suggested. A. Consultation on Statement of Community Involvement Due by 6 March 2017 B. Consultation on Community Infrastructure Levy Draft Charging Schedule.	
2274	10.	Communication and general items: 10.1 Report on meetings attended. Nothing further to report.	
2275	11.	Swanland Heritage Centre: Opening again in March.	
2276	12.	Pond: 12.1 Pond Partnership: Aeration system under discussion. Spring maintenance planned shortly. Meeting to be arranged to discuss various suggestions. Concerns about water quality raised. Funding support requested and it was resolved that this would be a matter for discussion once further information received. 12.2 Retaining Wall to Mere Flats. No further information received from ERYC to date.	
2277	13.	Playing Fields: Councillor Sanderson informed the meeting that general maintenance is being carried out. Awaiting more information regarding funding.	
2278	14.	Village Hall: Copy of recent accounts requested.	
2279	15.	Swanland Village Association: No report.	
2280	16.	Footpaths: Uneven footpath reported on west side of Dale Road. Gritting of Dale Road to be added to the next Street Scene requests.	
2281	17.	Allotments: Following complaints of rats on the allotments, Pest Control has been notified and bait boxes have been laid. Ref: 360388 Fly tipping on allotment carpark has been reported to ERYC.	
2282	18.	Highways and Lighting: No issues discussed.	
2283	19.	Personnel: 19.1 Training: SLCC - Commencement of iLCA Training for new clerks provisionally arranged for April 2017. 19.2 Enrolment of new Clerk: - It was resolved to approve the recommendations of the HR team to offer the position of clerk to Mrs Michelle Hopton and that office equipment up to the sum of £1000 should be available for necessary purchases such as computer etc. Commencement of employment will be 1 st March 2017. It was resolved that further discussions were to take place at the end of the meeting and for this Public and Press are excluded because of the confidential nature of the business to be discussed Section 1(2) Public Bodies (Admission to Meetings) Act 1960. Councillor Paul Hopton left the room. Proposed: Councillor Richardson Seconded: Councillor Wells 19.3 Nomination: It was resolved to nominate Councillor Johnson as Trustee for ERVAS to carry out voluntary work. Proposed: Councillor Richardson Seconded: Councillor Walker	
2284	20.	Clerks Report: Matters such as allotments etc. dealt with under various items as required. Yorkshire Water phoned to give their regular update regarding the drain at Main Street/Northfield Junction. No further problems were reported. No recent reports of overflowing received. Resident reported large amounts of dog fouling on Main Street. Advice given that if culprit seen then observer should contact either Dog Warden or Clerk.	
2285	21.	Correspondence, Bulletins and Consultations circulated: All general items circulated including Planning and TPO applications which are circulated as they arrive. General correspondence: - Weekly Email News Digest, HWRCC, ERVAS, ER Parish News, SLCC News	

		Bulletin, Community funding and requests bulletins, ERNCLLA and Training Information, Joint Minerals Plan, Planning Liaison meeting, Consultation regarding the opening hours of the library. Fuel poverty. General news bulletins all circulated as and when they arrive and noted where possible as INFORMATION.																																									
2286	22.	<p>Accounts:</p> <p>22.1 Information: Clerk informed the meeting that a VAT refund was to be submitted shortly. Final travel allowances to be completed this month. Clerk to attend HMRC Webinar due 7th February 2017.</p> <p>22.2 Receipts: Rent for Allotments £260.00 paid in 5 Jan 2017. Rent for allotments paid in 10 Jan 2017 £40.00. All collected. Interest on NS&I account £57.94.</p> <p>22.3 Payments:</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Description</th> <th>Net</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>R Jordan-Jackson</td> <td>Salary 1147.86 Plus, Working from Home allowance u/p £60.00 2015 plus 2016 payment £600.00 = £660.00 (1807.86 less tax 361.60) Stamps £14.28</td> <td>1446.26 14.28</td> <td></td> <td>1460.54</td> </tr> <tr> <td>Hull Lighting</td> <td>Bulbs for Christmas lights</td> <td>74.70</td> <td>14.94</td> <td>89.64</td> </tr> <tr> <td>Supplies</td> <td>Copy paper files, pens etc. ERI1308399</td> <td>26.78</td> <td>5.36</td> <td>32.14</td> </tr> <tr> <td>Mr Byas</td> <td>Christmas musical organ</td> <td>120.00</td> <td></td> <td>120.00</td> </tr> <tr> <td>Leonard Cheshire Disability</td> <td>Donation from Christmas Street Collection</td> <td>157.83</td> <td></td> <td>157.83</td> </tr> <tr> <td>CRY</td> <td>Donation from Christmas Street Collection</td> <td>157.84</td> <td></td> <td>157.84</td> </tr> <tr> <td>Information Commissioner</td> <td>Data Protection Z1208470</td> <td>35.00</td> <td></td> <td>35.00</td> </tr> </tbody> </table>	Name	Description	Net	VAT	Total	R Jordan-Jackson	Salary 1147.86 Plus, Working from Home allowance u/p £60.00 2015 plus 2016 payment £600.00 = £660.00 (1807.86 less tax 361.60) Stamps £14.28	1446.26 14.28		1460.54	Hull Lighting	Bulbs for Christmas lights	74.70	14.94	89.64	Supplies	Copy paper files, pens etc. ERI1308399	26.78	5.36	32.14	Mr Byas	Christmas musical organ	120.00		120.00	Leonard Cheshire Disability	Donation from Christmas Street Collection	157.83		157.83	CRY	Donation from Christmas Street Collection	157.84		157.84	Information Commissioner	Data Protection Z1208470	35.00		35.00	
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2287	23.	<p>It was resolved to approve and agree payments, salary and accounts and circulated Cost Centre Report with online transfer of funds from Business Saver Account to Community Account to cover invoices due for payment this month.</p> <p>Total Invoices due this month: £2042.99 Proposed: Councillor Richardson Seconded: Councillor Sanderson Agreement of Bank Statement and Reconciliation by Councillor Richardson.</p> <p>The next meeting will be Monday 6th March 2017</p>																																									