

SWANLAND PARISH COUNCIL

A MEETING OF SWANLAND PARISH COUNCIL WAS HELD IN SWANLAND VILLAGE HALL
On Monday 7th August 2017

MINUTES

	Item	Those present informed of procedure in case of fire alarm.			
2429	1.	Present: Chairman Shepherdson Councillors Richardson, Hopton, and Walker. Ward Councillor Abraham 7 members of the public. Clerk.			
2430	2.	Apologies: Vice Chairman May, Councillors Johnson, Barratt, Wells and Sanderson. Ward Councillor Walker.			
2431	3.	Minutes: It was resolved to approve and agree minutes from 3 rd July 2017 as a true record. Proposed: Councillor Richardson Seconded: Councillor Hopton		Action	
2432	4.	Declarations of Interest: a) Non -pecuniary interests b) Pecuniary interests Councillor Hopton 21.1 c) Dispensations given to any member of the council in respect of the agenda items			
2433	5.	Open Forum: A resident spoke regarding the proposed 3 signs to be erected for the White Lodge development. Parish council advised that these comments would be taken into consideration when this application was discussed in the planning section. A resident spoke regarding the current parking situation on Tranby Lane suggesting the yellow lines be extended to Humber View. He also mentioned the congestion at school time and the fact that the new development will increase the volume of traffic and parking. Parish Council will ask ERYC highways to re visit and will also liaise with Swanland Primary School.			
2434	6.	Ward Councillor Report: Ward Councillor Abraham suggested the Parish Council submit a case regarding the parking situation along Tranby Lane. The highways safety survey that has been carried out on Great Gutter Lane due to accidents is presently been analysed. A gap in the hedging along Occupation Lane towards the junction of Great Gutter Lane has been filled with a fence. Ward Councillor Abraham also spoke regarding 180 bus service which is presently being reviewed Julie has asked for the Parish Council to be consulted regarding any proposed changes.			
2435	7.	PLANNING SECTION 7.1 Applications received:			
		Application No.	Address	Description	Information
		17/02361/TPO	The Old Parsonage 35 West End	TPO SWANLAND NO.38 - 2006 (REF:1028) T1: Pine; crown reduce pine away from building to give a clearance of approx. 3.5m, re-balance crown and 15% crown thin	No Objections
		Proposed: Chairman Shepherd		Seconded: Councillor Richardson	
		DC/17/00915/PL F/WESTES/CJENS E	High Beeches, Beech Hill Road	Erection of single storey extension to rear and first floor extension to front (AMENDED PLANS & DESCRIPTION)	Objections
		Proposed: Chairman Shepherd		Seconded: Councillor Richardson	
		17/02260/PLF	Land South of Elsham West Ella Road	Construction of new vehicular access and access road to serve previously approved dwelling (planning permission - 15/03092/PLF)	No objections
		Proposed: Chairman Shepherd		Seconded: Councillor Hopton	

17/02251/PLF	Westwinds Occupation Lane	Change of use of land to provide tourist accommodation following demolition of existing agricultural buildings (Re-submission of 16/04113/PLF)	No objections
Proposed: Chairman Shepherd		Seconded Councillor Walker	
17/02248/PLF	Bears Lodge 47 West Leys Road	Erection of porch and two storey extension to front following removal of existing dormer, alterations to existing dormers and construction of bay window to front	No objections
Proposed: Chairman Shepherd		Seconded Councillor Hopton	
17/02267/PLF	Staddlestones Garth 46 Tranby Lane	Erection of extension to rear	No objections
Proposed: Chairman Shepherd		Seconded Councillor Richardson	
17/02310/PLF	Easenby Farm Greenstiles Lane	Erection of single storey extensions to side and rear (re-submission of 16/03340/PLF)	No objections
Proposed Councillor Hopton		Seconded Councillor Richardson	
17/02411/PLF	Lynton Chantry Way	Erection of single storey extension to rear and side	No objections
Proposed: Chairman Shepherdson		Seconded: Councillor Walker	
17/02276/PAD	Site of White Lodge Tranby Lane	Display of 3 non-illuminated hoarding signs	Objections
Proposed: Chairman Shepherdson		Seconded: Councillor Richardson	
17/02469/PLF	11 Manor Road	Erection of first floor extension to rear, single storey extension to front and installation of roof lights to front	No objections
Proposed: Councillor Walker		Seconded: Councillor Hopton	
17/02490/VAR	89 Main Street	Variation of condition 3 (DC/16/02622/PLF) to allow use of annexe as both residential annexe and ancillary holiday let	No objections
Proposed: Councillor Hopton		Seconded: Councillor Richardson	
7.2 Planning applications decisions from ERYC:			
Application No.	Address	Description	Information
17/01508/PLF	18 St Marys Walk Swanland	Erection of a single storey extension to rear following removal of existing conservatory	Granted with conditions
DC/17/01632/T PO	The Hollies 27 Tranby Lane	W1: T1-T4 Holly x4: Fell, Hawthorn: fell as poor specimens and little amenity value.	Granted
17/01640/PLF	37 Hall Park	Erection of single storey extension to rear, bay window and external alterations to front to allow conversion of existing	Granted

			garage into additional living accommodation		
		17/01730/PLF	35 Tranby Lane	Erection of single storey extension to side, construction of veranda to rear, creation of Juliet balcony to side and associated alterations	Granted
		17/01572/VAR	Land North Of 20 Leywood West Leys Road	Variation of condition 8 (approved plans) of planning permission 17/00379/PLF to allow for design modification	Granted
		17/01291/PLF	90 Mill Rise	Retention of two storey extension to rear	Granted
		17/01201/PLF	Land East of Jesern Beech Hill Road	Erection of a dwelling	Granted
		17/01369/PLF	Mulberry House Kemp Road	Erection of timber frame garage	Granted
		17/01534/VAR	The Grange Kemp Road	Variation of condition 16 (13/01830/VAR) to allow for additional living space (amended design)	Granted
		17/01754/PLF	35 Main Street	Erection of single storey extension to the rear and first floor window alterations	Granted
		DC/17/01911/T PO	Kingswood 22 Greenstiles Lane	A2: Lime (T2) - Fell due to the significant wound on the stem, Maple (T3) - Fell due to the large cavity and a risk of failure over the road. Maple (T4) - Fell due to cavity formation and increased exposure	Granted
		17/01542/PLF	9 Priory Close Swanland	Erection of two storey extension to side to provide additional living accommodation	Granted
		<p>7.3 To discuss any further Planning queries: Clerk to contact ERYC highways to revisit Tranby Lane with the view of double yellow lines up to Humber View. Parish Council also to liaise with Swanland Primary School.</p> <p>7.3.1 It was resolved that the bench to be located at the White Lodge Development should be Black. Proposed: Councillor Hopton Secoded: Chairman Shepherd</p> <p>7.3.2 East Riding Local Plan. Recent correspondence from ERYC confirmed that the Village Design Statement no longer has any weight in the determination of planning applications. Ward Councillor Abraham left the meeting.</p>			
2436	8.	Communication and general items:			
		8.1 Report on meetings attended. None			
2437	9.	Swanland Heritage Centre: A new app is currently being created for an audio trail around the village. This will be completed for the Heritage Days in September.			
2438	10.	Pond:			
		10.1 Pond Partnership: No Update			
		10.2 Waters Edge Awaiting a new quote for the cleaning of the block paving.			
2439	11.	Playing Fields: The recent Gala was another successful event.			
2440	12.	Village Hall: 4 new trustees have been appointed and a new booking secretary. The hall is to be re painted over the summer holidays. After a recent accident (luckily no one was injured) the bollards outside the village hall are to be replaced.			

2441	13.	Swanland Village Association: It was resolved to increase the grant for the village cleaning to £1170 starting in October this will then be reviewed in the annual budget to make sure the grant is in line with the minimum wage. Proposed: Chairman Shepherd Seconded: Councillor Richardson.																															
2442	14.	Footpaths: 14.1 Fixed Penalty issued to a local resident for dog fouling on West End. 14.2 It was resolved to purchase a new litter bin to be installed near to the cut through on Mere Way. Proposed: Councillor Richardson Seconded: Councillor Hopton. 14.3 It was resolved to replace four old wooden bins in the village. Proposed: Councillor Hopton Seconded: Councillor Walker.																															
2443	15.	Allotments:																															
2444	16.	Highways and Lighting: 16.1 Street Lights: 3 lights not working on Humber View reported by resident clerk reported to ERYC. 16.2 General village repairs: It was confirmed that the walkabout is carried out every 2 years.																															
2445	17.	Training: Clerk completed and passed iLCA Introduction to Local Council Administration.																															
2446	18.	Clerks Report: Quarterly VAT bill completed and submitted for payment.																															
2447	19.	Correspondence and Consultations circulated: All general items circulated including Planning and TPO applications which are circulated as they arrive. General correspondence: - Weekly Email News Digest, HWRCC, ERVAS, ER Parish News, SLCC News Bulletin, Community funding and requests bulletins, ERNCLLA and Training Information, Rural Housing Spotlight. General news bulletins all circulated as and when they arrive and noted where possible as INFORMATION.																															
2448	20.	Accounts: 20.1 It was resolved to approve and agree Financial Regulations. Proposed: Chairman Shepherd Seconded: Councillor Walker. 20.2 It was resolved to approve and agree Standing Orders Proposed: Councillor Richardson Seconded: Chairman Shepherd. 20.3 Payments To approve and agree payments accounts and circulated Cost Centre Report Total Invoices due this month £402.70 Receipts £4551.30 closure of NS&I account £21.07 refund from KCOM Proposed: Chairman Shepherd Seconded: Councillor Richardson Councillor Hopton left the room.																															
		<table border="1"> <thead> <tr> <th>Name</th> <th>Description</th> <th>Net</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Post Office</td> <td>HMRC Tax & NI</td> <td>42.92</td> <td></td> <td>42.92</td> </tr> <tr> <td>Graham Latter</td> <td>Website</td> <td>305.00</td> <td></td> <td>305.00</td> </tr> <tr> <td>East Riding Supplies</td> <td>Paper and files</td> <td>16.55</td> <td>3.31</td> <td>19.86</td> </tr> <tr> <td>Yorkshire Water</td> <td>Allotment water</td> <td>24.21</td> <td></td> <td>24.21</td> </tr> <tr> <td>SLCC</td> <td>Book for clerk/councillors</td> <td>9.91</td> <td>0.80</td> <td>10.71</td> </tr> </tbody> </table>	Name	Description	Net	VAT	Total	Post Office	HMRC Tax & NI	42.92		42.92	Graham Latter	Website	305.00		305.00	East Riding Supplies	Paper and files	16.55	3.31	19.86	Yorkshire Water	Allotment water	24.21		24.21	SLCC	Book for clerk/councillors	9.91	0.80	10.71	
Name	Description	Net	VAT	Total																													
Post Office	HMRC Tax & NI	42.92		42.92																													
Graham Latter	Website	305.00		305.00																													
East Riding Supplies	Paper and files	16.55	3.31	19.86																													
Yorkshire Water	Allotment water	24.21		24.21																													
SLCC	Book for clerk/councillors	9.91	0.80	10.71																													
2449	21.	Accounts: 21.1 Payments To approve and agree clerk's salary and expenditure Total payments due this month £2308.86 Proposed: Chairman Shepherd Seconded: Councillor Richardson																															
		<table border="1"> <thead> <tr> <th>Name</th> <th>Description</th> <th>Net</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Clerk</td> <td>Salary</td> <td>847.47</td> <td></td> <td>847.47</td> </tr> <tr> <td>Clerk</td> <td>Refund of phone line</td> <td>19.19</td> <td></td> <td>19.19</td> </tr> <tr> <td>East Riding Council</td> <td>Employer and employee's contribution for May June July August</td> <td>1442.20</td> <td></td> <td>1442.20</td> </tr> </tbody> </table>	Name	Description	Net	VAT	Total	Clerk	Salary	847.47		847.47	Clerk	Refund of phone line	19.19		19.19	East Riding Council	Employer and employee's contribution for May June July August	1442.20		1442.20											
Name	Description	Net	VAT	Total																													
Clerk	Salary	847.47		847.47																													
Clerk	Refund of phone line	19.19		19.19																													
East Riding Council	Employer and employee's contribution for May June July August	1442.20		1442.20																													

Agreement of Bank Statement and Reconciliation by Chairman Shepherd

	The next meeting will be Monday 4th September 2017 The meeting finished at 8.30	
--	---	--