

# SWANLAND PARISH COUNCIL

A MEETING OF SWANLAND PARISH COUNCIL WAS HELD IN SWANLAND VILLAGE HALL  
ON Monday 3<sup>rd</sup> July 2017

## MINUTES

	<b>Item</b>	Those present informed of procedure in case of fire alarm.																																	
2407	<b>1.</b>	<b>Present:</b> Chairman Shepherd, Vice Chairman May, Councillors Hopton, Richardson, Walker, Sanderson, Ward Councillors Abraham and Walker, Geoff Chapman Planning Advisor. Michelle Hopton Clerk. 10 members of the public were in attendance.																																	
2408	<b>2.</b>	<b>Apologies:</b> Councillor Johnson, Walker and Barratt																																	
2409	<b>3.</b>	<b>Minutes: It was resolved</b> to approve and agree minutes from 5 <sup>th</sup> June as a true record. Proposed Vice Chairman May Seconded Councillor Hopton	Action																																
2410	<b>4.</b>	<b>Declarations of Interest:</b> a) Non -pecuniary interests - Vice Chairman item 7 application 17/01401/STVAR b) Pecuniary interests - Councillor Hopton item 22 c) Dispensations given to any member of the council in respect of the agenda items - none.																																	
2411	<b>5.</b>	<b>Open Forum:</b> A resident asked if the Parish Council knew anything more about the telephone mast on Dale Road. He was informed to date the Parish Council had no further information. Several residents came to express their views to the planning applications on Hall Cottage. Their comments were discussed and taken into consideration by the Parish Council prior to sending their own comments to ERYC.																																	
2412	<b>6.</b>	<b>Ward Councillor Report:</b> Ward Councillor Walker pointed out to the residents that there had been changes to publicity for planning and related applications in April 2017. The Council no longer write to individuals to inform them of new planning applications the Council has received. For the planning application on Hall Cottage it was felt that there was the need for individual letters to be sent.																																	
2413	<b>7.</b>	<b>PLANNING SECTION</b> <b>7.1 Applications received:</b> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th style="width: 25%;">Application No.</th> <th style="width: 25%;">Address</th> <th style="width: 30%;">Description</th> <th style="width: 20%;">Information</th> </tr> </thead> <tbody> <tr> <td>17/01754/PLF</td> <td>35 Main Street</td> <td>Erection of single storey extension to the rear and first floor window alterations</td> <td>No Objections</td> </tr> <tr> <td colspan="2">Proposed: Vice Chairman May</td> <td colspan="2">Seconded: Chairman Shepherd</td> </tr> <tr> <td>17/01351/PLF</td> <td>Land West of The Anchorage 24 West Leys Road</td> <td>Erection of a dwelling and creation of vehicular access</td> <td>No Objections</td> </tr> <tr> <td colspan="2">Proposed: Vice Chairman May</td> <td colspan="2">Seconded: Councillor Richardson</td> </tr> <tr> <td>DC/17/00976/PL F/WESTES/TR</td> <td>Wayside, Kemp Road</td> <td><b>Amended Plans</b></td> <td>For Information only. Request for extension - declined</td> </tr> <tr> <td>17/01542/PLF</td> <td>9 Priory Close</td> <td>Erection of two storey extension to side to provide additional living accommodation</td> <td>No Objections</td> </tr> <tr> <td colspan="2">Proposed: Vice Chairman May</td> <td colspan="2">Seconded Councillor Richardson</td> </tr> </tbody> </table>	Application No.	Address	Description	Information	17/01754/PLF	35 Main Street	Erection of single storey extension to the rear and first floor window alterations	No Objections	Proposed: Vice Chairman May		Seconded: Chairman Shepherd		17/01351/PLF	Land West of The Anchorage 24 West Leys Road	Erection of a dwelling and creation of vehicular access	No Objections	Proposed: Vice Chairman May		Seconded: Councillor Richardson		DC/17/00976/PL F/WESTES/TR	Wayside, Kemp Road	<b>Amended Plans</b>	For Information only. Request for extension - declined	17/01542/PLF	9 Priory Close	Erection of two storey extension to side to provide additional living accommodation	No Objections	Proposed: Vice Chairman May		Seconded Councillor Richardson		
Application No.	Address	Description	Information																																
17/01754/PLF	35 Main Street	Erection of single storey extension to the rear and first floor window alterations	No Objections																																
Proposed: Vice Chairman May		Seconded: Chairman Shepherd																																	
17/01351/PLF	Land West of The Anchorage 24 West Leys Road	Erection of a dwelling and creation of vehicular access	No Objections																																
Proposed: Vice Chairman May		Seconded: Councillor Richardson																																	
DC/17/00976/PL F/WESTES/TR	Wayside, Kemp Road	<b>Amended Plans</b>	For Information only. Request for extension - declined																																
17/01542/PLF	9 Priory Close	Erection of two storey extension to side to provide additional living accommodation	No Objections																																
Proposed: Vice Chairman May		Seconded Councillor Richardson																																	

		17/01911/TPO	Kingswood Greenstiles Lane	22	TPO SWANLAND NO.2 - 1974 REF:155) A2: Lime (T2) - Fell due to the significant wound on the stem, Maple (T3) - Fell due to the large cavity and a risk of failure over the road. Maple (T4) - Fell due to cavity formation and increased exposure.	No Objections with conditions		
		Proposed: Vice Chairman May		Seconded Councillor Daniels				
		17/01487/PLF	Hall Cottage North Drive		Erection of 5 dwellings and associated works following demolition of Hall Cottage	Objections		
		Proposed: Vice Chairman May		Seconded: Chairman Shepherd				
		17/01488/PLF	Hall Cottage North Drive		Demolition of Hall Cottage in connection with erection of 5 dwellings	Objections		
		Proposed: Vice Chairman May		Seconded: Chairman Shepherd				
		17/01401/STVAR	Tranby Park Farm Jenny Brough Lane Hessele		Variation of Condition 19 (approved plans) to amended dwelling design and siting to 91 plots of approved application 13/03868/STPLF	No Objections		
		Proposed: Vice Chairman May		Seconded: Councillor Sanderson				
<b>7.2 Planning applications decisions from ERYC:</b>								
		Application No.	Address		Description	Information		
		17/00762/PLF	17 Wood View Swanland		Erection of detached sensory room, detached shed and conversion of existing detached garage to create additional living accommodation	Granted with conditions		
		DC/17/00170/T PO	Canford, The Park,		A1: Sycamores x2; fell due to poor condition and disease	Granted		
		17/01392/PLF	Manor Gates 10 Kemp Road Swanland		Retention of wall, railings and gate to front boundary	Granted		
		17/01426/PLF	Beechwood 22 West Leys Road		Erection of replacement dwelling and integrated double garage following demolition of existing (Resubmission of 16/04275/PLF)	Granted		
2414	<b>8.</b>	<b>Matters Arising:</b>						
		<b>8.1 Commuted sum:</b> The Commuted sum has now been allocated for the improvements to the playing fields and this has been forwarded to the Swanland Playing Fields Association. Ward Councillors Abraham and Walker left the meeting.						
2415	<b>9.</b>	Communication and general items:						
		<b>9.1 Report on meetings attended.</b> None attended.						
2416	<b>10.</b>	<b>Swanland Heritage Centre:</b> No Report.						
2417	<b>11.</b>	<b>Pond:</b>						
		<b>11.1 Pond Partnership:</b> Alyson reported that no dye testing carried in the last month. The water quality was looking good. They had managed to move the rocks at the base of the Mere Flats wall – thankfully without any slipped discs or other injuries! They only disturbed two frogs - they can re-locate to the new rock pile now! East Riding Council now have a clear area to work in right to the base of the wall.						

		<b>11.2 Community Garden:</b> It was agreed for the Clerk to ask for a new quote for the cleaning of the blocking paving around the pond area.																					
2418	<b>12.</b>	<b>Playing Fields:</b> Minutes from AGM and Meeting circulated. Councillor Lee to communicate regarding the commuted sum.																					
2419	<b>13.</b>	<b>Village Hall:</b> Councillor Lee informed the council that there had been changes to the Trustees of Swanland Village Hall board and that he would forward the list to the Clerk.																					
2420	<b>14.</b>	<b>Swanland Village Association:</b> No report.																					
2421	<b>15.</b>	<b>Footpaths:</b> Nothing.																					
2422	<b>16.</b>	<b>Allotments:</b> The clerk had been advised that 3 sheds had been broken into.																					
2423	<b>17.</b>	<b>Highways and Lighting:</b> It was agreed for Amy Johnson Way to be put for consideration for the renaming of part of the A63 this has been forwarded to ERYC. <b>17.1 Street Lights:</b> ERYC has agreed that Swanland Parish Council do not owe any money. <b>17.2 Traffic</b> Chairman Shepherd proposed the hiring of SID's as necessary this was not seconded therefore could not go to vote.																					
2424	<b>18.</b>	<b>Training:</b> Councillor Walker and Clerk attended second training session on being a good councillor. The last one has had to be rearranged.																					
2425	<b>19.</b>	<b>Clerks Report:</b> Numerous hedges have now been sorted. All other tasks have been dealt with under the relevant headings.																					
2426	<b>20.</b>	<b>Correspondence, Bulletins and Consultations circulated:</b> All general items circulated including Planning and TPO applications which are circulated as they arrive.																					
2427	<b>21.</b>	<p><b>Accounts:</b></p> <p><b>21.1</b> Annual return now submitted to PKF Littlejohn LLP who will carry out the external audit on behalf of the Audit Commission. The period for the exercise of public rights will be between 3<sup>rd</sup> July and 11<sup>th</sup> August 2017.</p> <p><b>21.2</b> Financial Regulations have been amended and circulated. To be agreed at August Meeting.</p> <p><b>21.3</b> Standing Orders to be reviewed.</p> <p><b>21.4 It was resolved</b> to close the NS &amp; I account and transfer the funds into the main account. Proposed Chairman Shepherd Seconded Vice Chairman May.</p> <p><b>21.5</b> Payments To approve and agree payments accounts and circulated Cost Centre Report Total Invoices due this month £278.72 Proposed: Chairman Shepherd                      Seconded: Councillor Richardson</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Description</th> <th>Net</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Post Office</td> <td>HMRC</td> <td>96.72</td> <td></td> <td>96.72</td> </tr> <tr> <td>Fisk</td> <td>Newsletter</td> <td>108.00</td> <td></td> <td>108.00</td> </tr> <tr> <td>SVA</td> <td>Newsletter</td> <td>74.00</td> <td></td> <td>74.00</td> </tr> </tbody> </table> <p>Councillor Hopton left the Meeting.</p>	Name	Description	Net	VAT	Total	Post Office	HMRC	96.72		96.72	Fisk	Newsletter	108.00		108.00	SVA	Newsletter	74.00		74.00	
Name	Description	Net	VAT	Total																			
Post Office	HMRC	96.72		96.72																			
Fisk	Newsletter	108.00		108.00																			
SVA	Newsletter	74.00		74.00																			
2428	<b>22.</b>	<p><b>Accounts:</b></p> <p><b>22.1</b> Payments To approve and agree clerk's salary and expenditure Total payments due this month £1096.90 Proposed: Councillor Lee                      Seconded: Councillor Richardson</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Description</th> <th>Net</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Clerk</td> <td>Salary</td> <td>1062.63</td> <td></td> <td>1062.63</td> </tr> <tr> <td>Clerk</td> <td>Refund of phone line</td> <td>19.19</td> <td></td> <td>19.19</td> </tr> <tr> <td>Clerk</td> <td>Postage</td> <td>15.08</td> <td></td> <td>15.08</td> </tr> </tbody> </table> <p><b>Agreement of Bank Statement and Reconciliation by Vice Chairman May</b></p>	Name	Description	Net	VAT	Total	Clerk	Salary	1062.63		1062.63	Clerk	Refund of phone line	19.19		19.19	Clerk	Postage	15.08		15.08	
Name	Description	Net	VAT	Total																			
Clerk	Salary	1062.63		1062.63																			
Clerk	Refund of phone line	19.19		19.19																			
Clerk	Postage	15.08		15.08																			
		<b>The next meeting will be 7th August 2017</b> <b>The meeting finished at 8.45</b>																					